






Review Sheet		
 Last Reviewed 19 May '21	 Last Amended 19 May '21	 Next Planned Review in 12 months, or sooner as required.
Business impact	 <p>MEDIUM IMPACT</p> <p>Changes are important, but urgent implementation is not required, incorporate into your existing workflow.</p>	
Reason for this review	Scheduled review	
Were changes made?	Yes	
Summary:	This policy details how the privacy of service users can be maintained in line with data protection requirements. It has been reviewed with updates throughout, including reference to COVID-19 in the policy statement section and reference to privacy surrounding personal data. References have also been checked and remain current and a link to the DSPT toolkit has been included.	
Relevant legislation:	<ul style="list-style-type: none"> • The Care Act 2014 • Equality Act 2010 • The Health and Social Care Act 2008 (Regulated Activities) Regulations 2014 • Human Rights Act 1998 • Mental Capacity Act 2005 • Data Protection Act 2018 • UK GDPR 	
Underpinning knowledge - What have we used to ensure that the policy is current:	<ul style="list-style-type: none"> • Author: Skills for care, (2017), <i>Care Certificate</i>. [Online] Available from: https://www.skillsforcare.org.uk/Learning-development/Care-Certificate/Care-Certificate.aspx [Accessed: 19/5/2021] • Author: Care Quality Commission, (2017), <i>Regulation 10: Dignity and respect</i>. [Online] Available from: https://www.cqc.org.uk/guidance-providers/regulations-enforcement/regulation-10-dignity-respect [Accessed: 19/5/2021] • Author: Care Quality Commission, (2015), <i>Using hidden cameras to monitor care</i>. [Online] Available from: https://www.cqc.org.uk/news/stories/using-hidden-cameras-monitor-care [Accessed: 19/5/2021] • Author: NHS Digital, (2021), <i>Data Security and Protection Toolkit</i>. [Online] Available from: https://www.dsptoolkit.nhs.uk/ [Accessed: 19/5/2021] 	
Suggested action:	<ul style="list-style-type: none"> • Encourage sharing the policy through the use of the QCS App • Share 'Key Facts' with all staff • Ensure relevant staff are aware of the content of the whole policy 	
Equality Impact Assessment:	QCS have undertaken an equality analysis during the review of this policy. This statement is a written record that demonstrates that we have shown due regard to the need to eliminate unlawful discrimination, advance equality of opportunity and foster good relations with respect to the characteristics protected by equality law.	